



Micaela Albertella

Authorized company signatory

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About me

In 2001, I obtained the university of applied sciences business economist qualification. Always active in the fiduciary branch, since 2016 I have been part of the team at Fiduciaria Mega in Chiasso, where I took on the position of authorized company signatory in 2017 and passed the HRSE Personnel Assistant exam. I have organisational, analytical and planning skills which I use in both professional and private settings. I am a practical, realistic, dynamic and determined person; knowledge of mandates and objectives to be achieved allows me to work in an effective and structured manner. I deal with HR, following wide-ranging personnel management mandates, accounting and tax management of small and medium-sized enterprises in Ticino and the preparation of tax returns for individuals.

Taking care of the individual needs of the clients entrusted to me is one of my main objectives, because I believe that every situation has its own peculiarities to be met.

Since 2009, I have combined my professional activities in the fiduciary company with training in inter-company courses for commercial apprentices, and I have also acted as a cantonal examiner. I take care of the business training of apprentices, as I am convinced that young people are and will be our economic engine.

Areas of activity

- Labour law, social security contributions and payroll management
- Advice on permits for foreigners
- Accounting, VAT, tax returns for legal persons
- Tax returns for individuals

Professional experience

- Authorized company signatory Fiduciaria Mega SA (since 2017)
- Joined Fiduciaria Mega SA, Chiasso (2016)
- Commercial clerk examination expert (since 2006)
- Commercial agent Studio fiduciario Stefano Menegalli SA, Lugano (2007-2016)
- Commercial agent Fiduciaria Antonini SA, Lugano (1996-2006)

Training

- HRSE Staff Assistant (2017)
- Business economist university of applied sciences (SSQEA / SUP) (2001)

Affiliations and qualifications

- HRSE Human Resources Swiss Exams

Languages

- Italian
- French
- English